Clackamas Community College

Online Course/Outline Submission System

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Section #1 General Course Information

Department: Skills Development

Submitter

First Name: Nancy
Last Name: Baker
Phone: xxxx
Email: nancyb

Course Prefix and Number: WR - 080

 # Credits: 3

Contact hours

Lecture (# of hours): 33
Lec/lab (# of hours):
Lab (# of hours):
Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Basic Writing Skills

Course Description:

Grammar and punctuation review for native English speakers who wish to develop or improve basic writing skills.

Type of Course: Developmental Education

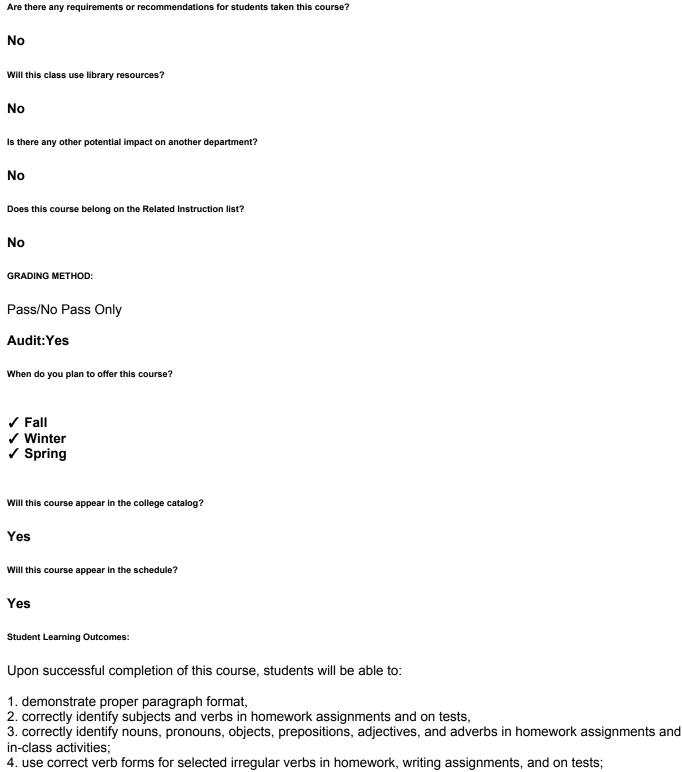**Can this course be repeated for credit in a degree?**

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit:Yes

When do you plan to offer this course?

✓ **Fall**
✓ **Winter**
✓ **Spring**

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students will be able to:

1. demonstrate proper paragraph format,
2. correctly identify subjects and verbs in homework assignments and on tests,
3. correctly identify nouns, pronouns, objects, prepositions, adjectives, and adverbs in homework assignments and in-class activities;
4. use correct verb forms for selected irregular verbs in homework, writing assignments, and on tests;
5. apply subject-verb agreement rules to sentences and paragraphs in homework, writing assignments, and on tests;
6. apply capitalization rules to sentences and paragraphs in homework, writing assignments, and on tests;
7. apply pronoun agreement rules to sentences and paragraphs in homework, writing assignments, and on tests;
8. correctly use periods, question marks, exclamation points, commas, apostrophes, and quotation marks in homework, writing assignments, and on tests;
9. correctly use selected commonly confused words in homework, writing assignments, and on tests;
10. demonstrate improved grammar, punctuation, word usage, and paragraph format in writing assignments and on tests.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Paragraph Format.
2. Capital Letters.
3. End Marks.
4. Irregular Verbs.
5. Subjects & Verbs.
6. Subject-Verb Agreement.
7. Pronouns.
8. Commas.
9. Apostrophes.
10. Quotation Marks.
11. Homonyms & Commonly Confused Words.

Does the content of this class relate to job skills in any of the following areas:

1. Increased energy efficiency　　　　**No**
2. Produce renewable energy　　　　**No**
3. Prevent environmental degradation　**No**
4. Clean up natural environment　　　**No**
5. Supports green services　　　　　**No**

Percent of course:0%

First term to be offered:

Next available term after approval
: